



e-Newsletter

CalVans, California Vanpool Authority Newsletter



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Who We Are

The California Vanpool Authority (CalVans) is a public transit agency providing public vanpools to those electing to commute to work in a non-profit manner; this includes agricultural workers and non-agricultural workers. The service provided by CalVans is recognized by local, state and federal agencies as a safe and cost effective method of getting to work in a shared ride vehicle.



How Can CalVans Help YOU?

If you would like to bring the benefits of CalVans to your operation, contact the California Vanpool Authority Toll-Free at **1-866-655-5444**.

CalVans operates Monday thru Friday from 8 a.m. to 5 p.m. and is closed on major holidays.

The CalVans main office is located at:

**1340 North Drive
Hanford, Ca 93230**

CalVans also has satellite offices in Imperial, Kern, Monterey, Ventura, and San Joaquin County.

Counties Served by CalVans

San Joaquin, Stanislaus, Merced, Madera, Fresno. Kings, Tulare, Kern, Santa Cruz, San Benito, Monterey, San Luis Obispo, Santa Barbara, Ventura, San Bernardino, Riverside, and Imperial.

Trailers on Vehicles

We need to be sure we are clear about what may or may not be towed with CalVans vehicles and the essential requirements of vehicles. Employers forcing or allowing old, unlighted and un-roadworthy sanitation units are putting our vanpool group and/or others on the highway at risk. CalVans priority is to keep those in the vanpool and in the roadway safe; to do that we need to work together by taking the proper steps. Shades, bathrooms, and trailers being pulled need to have proper lighting, with visible taillights and a secure hitch, that does not become detached while in transit. We have provided you with links for both California and Arizona laws, which explain clearly the laws and requirements when pulling shades, bathrooms, and trailers.

CA Laws:

https://leginfo.ca.gov/-faces/codes_display-Text.xhtml?lawCode=VEH&division=13.&title=&part=&chapter=1.&article=

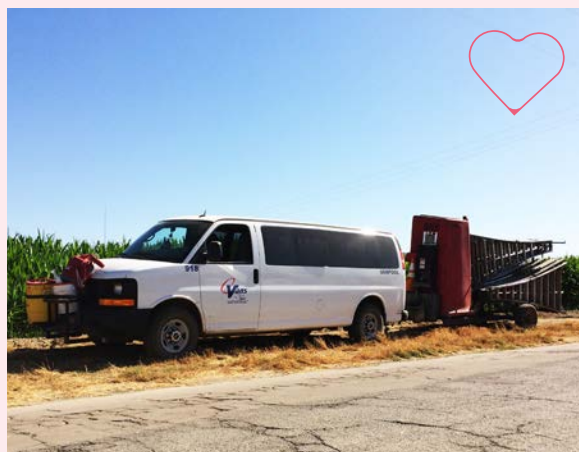
Lighting:

https://leginfo.ca.gov/-faces/codes_displaySection.xhtml?lawCode=VEH§ionNum=24600

AZ Laws:

<https://www.azleg.gov/ars/28/01095.htm>

If we receive or know of instances or reports of these types of situations, we will pull the van if the employer can't correct the matter immediately



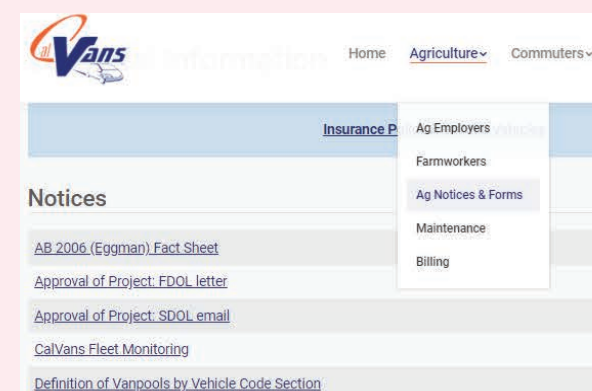
Updated Forms

During the past few weeks we've been receiving requests about the Ag Employer Main Driver Agreement and Ag Employer-Company Acknowledgement Form. Updated forms have been uploaded to the CalVans website since January, if you need new forms to send to the DOL please visit this link <https://calvans.org/ag-notices-forms>. We've also uploaded a form with simple instructions regarding the steps need to become CalVans transportation authorized for FLCE drivers. The form can also be found in the <https://calvans.org/ag-notices-forms> under **1. Ag Employer Instructions**.

In the January Newsletter we requested that everyone download and begin using the new Passenger and Transit Voucher form. As before, forms are submitted weekly; changes in employees, mileage and amounts will vary. Every authorized volunteer CalVans driver is trained to complete these forms during the driver orientation. The form is PDF fillable making it simpler for the employers to assist their volunteer drivers in completion. Forms can continue to be submitted to CalVans via e-mail, Box or DocuSign. Moving forward, the old forms will no longer be accepted, which may cause a delay in processing payments. Please download the new form now to avoid issues in the future.

https://calvans.org/wp-content/uploads/cv_publics/5226/2.%20Passenger%20and%20Transit%20Voucher%20Form.pdf

If you have any questions please contact the Transit Coordinator in your area <https://calvans.org/our-staff> or by contacting Diana Huerta at diana.huerta@co.kings.ca.us.



Employer Application



In previous years the Employer Application and voucher have been completed as a PDF and sent to the Transit Coordinator in your area. In January 2020, CalVans has automated this process and have developed our website to not only complete the Employer Application, but also the new Passenger and Transit Voucher form. Before completing the Employer Application you must download the Passenger and Transit Voucher Form. Enter the information requested on the top, right hand corner of the form (*see Image 1*). Save a copy of the completed form as a PDF to your desktop and upload it by dragging it from your desktop and dropping it using the upload button (*see Image 2*). After this step is completed you can move forward to the Employer Application. They will both be submitted with the push of the submit button. It's that easy! Shortly after you have successfully submitted both forms, you will be contacted by the Transit Coordinator assigned to your area.

Along with the updated contact information when you submit the Employer Application you also have the opportunity to reserve vans for the season. You determine the year and can reserve as far in advance as needed. Click the ⊕ to add another line, if the vans you're requesting will be in different location, under H-2A or domestic workers and even if they will travel different distances. If you need any assistance in filling out the application please reach out to Gabriela Pacheco by e-mail or phone gabriela.pacheco@co.kings.ca.us (559) 852-4727.

The Employer Application can be found on the CalVans website www.calvans.org under **Agriculture > Ag Employer** and under the **Ag Notices and Forms**, by simply scrolling down to Online Forms. We have included the link here:

➔ <https://calvans.org/ag-employer-application>

The form is titled "Passenger and Transit Voucher Form / Forma de Pasajero y Vale de Transito". It includes fields for "Authorized Driver / Conductor Autorizado", "Total Weekly Miles / Total de Millas Semanal", "Year / Año", "Employer Voucher / Vale de Empleador", and "Company Address". A red box highlights the "Year / Año" field and the "Employer Voucher / Vale de Empleador" section. The form also contains a table for "Weekly Cost / Costo Semanal" and "Transit Voucher / Vale".

Image 1

The interface shows a button labeled "Upload Passenger and Transit Voucher Form *". Below it, there is a "Choose File" button and a text area that says "No file chosen".

Image 2

Public Surplus



CalVans has vehicles up for auction through the link below. Please have a look if you're in the market for a van, and pass the word to your family and friends.

➔ <http://www.publicsurplus.com/sms/kingscounty,ca/list-current?orgid=50452>

Happy Valentine's Day